



## Job Announcement

**Position:** Senior Systems Specialist  
**Department:** Management Information Systems  
**Annual Salary:** \$52,899.65  
**Supervisor:** Maurice Gilliam

### **Management Information Systems:**

The Management Information Systems (MIS) Department, under the direction of the agency's Senior Deputy Administrator for Administrative Services, provides the planning, delivery, and support of technology related products and services for the agency, including: network connectivity, hardware infrastructure, database management, application development, network security, help desk support, telephone services, check printing, batch and system backup operations. The MIS Department is also charged with researching technology trends and formulating and communicating a "technology vision" that supports the agency's mission and goals.

### **Responsibilities of the Senior System Specialist:**

- Design and deploy functional networks (LAN, WLAN)
- Configure and install software, servers, routers and other network devices
- Monitor network performance and integrity
- Resolve issues tiers of support have escalated by troubleshooting local infrastructure
- Mentor team members on technical issues
- Communicate with users when needed
- Maintain complete technical documentation
- Suggest improvements to network performance, capacity and scalability

### **Education and Experience Requirements:**

The preferred candidate(s) for the position will have an associate's degree from an accredited two-year college in computer science, data processing, business information systems, or a related field and six years of directly related experience, or a bachelor's degree from an accredited four-year college or university in computer science, data processing, business information systems, or a related field and four years of directly related experience. Professional certification (e.g. CCNA) is preferred.

- Solid background in network administration and architecture
- Familiarity with access control models and network security
- Organizational and mentoring skills
- Sharp troubleshooting skills
- Ability to work independently or with a team

If interested, please submit a State application to Human Resources at [humanresources@pers.ms.gov](mailto:humanresources@pers.ms.gov) no later than close of business **Friday, October 16, 2020**.