



# Request to Make Public Comments to the Board

Please print or type in black ink. Complete sections 1 through 3, and return form to the PERS executive director. See bottom of form for contact information. Request will be forwarded to the board chair for consideration and possible addition to the agenda of a PERS Board of Trustees meeting specified below in Section 2. For more information, reference PERS' Public Comments Policy at www.pers.ms.gov.

## 1 Requesting Party Information – Information will be used to contact individual regarding request approval or denial.

First Name: \_\_\_\_\_ MI: \_\_\_\_\_ Last Name: \_\_\_\_\_

Affiliation if speaking on behalf of a group or organization: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_  Cellular  Home  Work E-Mail: \_\_\_\_\_

## 2 Public Comment Information – The public comment should relate to a specific current meeting agenda item or be within the Board's jurisdiction.

Date of Meeting for Requested Public Comment mm/dd/ccyy: \_\_\_\_\_

The Board is unable to entertain requests for public comment on matters that have an existing forum for resolution, including (but is not limited to) appeals of administrative decisions, disability applications and appeals; PERS personnel matters; pending litigation; and any matter deemed confidential under state law. Should your request fall within the above parameters, it may be denied.

Comment Topic or Related Board Agenda Item: \_\_\_\_\_

## 3 Requesting Party Acknowledgement

I understand and acknowledge that my request to publicly address the Public Employees' Retirement System of Mississippi (PERS) Board of Trustees will be handled in accordance with board meeting procedures and with PERS' Public Comment Policy. I further understand that my request may be denied if not received by PERS at least 14 calendar days in advance of the board meeting specified above in Section 2. I acknowledge and agree that permission to address the Board is at the sole discretion of the board chair and, if I exceed my allotted time of no more than five minutes or become disruptive, the board chair has the authority to maintain order, and I will abide by his or her direction.

Requesting Party's Signature: \_\_\_\_\_ Date mm/dd/ccyy: \_\_\_\_\_

### PERS Use Only

## 4 Request Decision

Date Received by PERS mm/dd/ccyy: \_\_\_\_\_ Date Answered mm/dd/ccyy: \_\_\_\_\_ Tracking No.: \_\_\_\_\_

Approved Request Assigned to: \_\_\_\_\_ Title: \_\_\_\_\_

Denied Basis for Denial: \_\_\_\_\_ Attach copy of Notice of Denial.

Processing Individual's Signature: \_\_\_\_\_ Date mm/dd/ccyy: \_\_\_\_\_